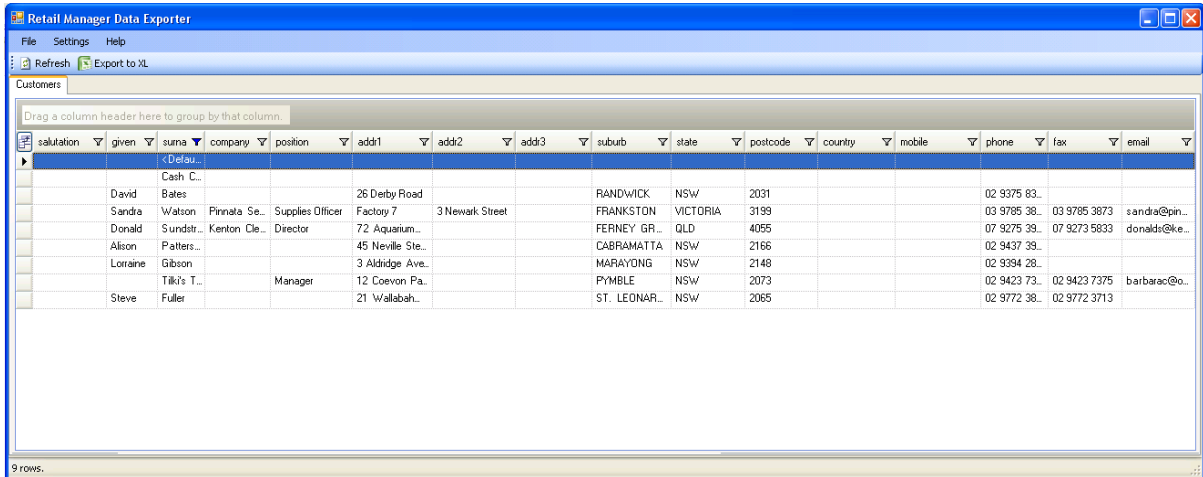


# Lobster Software – Retail Manager Customer Exporter

## Overview

- The Lobster Software Retail Manager Customer Exporter allows you to connect to your Retail Manager datafile and export customer data to csv file or to an Excel spreadsheet file.

## Customer List



salutation	given	surname	company	position	add1	add2	add3	suburb	state	postcode	country	mobile	phone	fax	email
	David	Bates	Cash C...		26 Derby Road			RANDWICK	NSW	2031			02 9375 83...		
	Sandra	Walton	Pinnata Se...	Supplies Officer	Factory 7	3 Newark Street		FRANKSTON	VICTORIA	3199			03 9785 38...	03 9785 3873	sandra@pin...
	Donald	Sundstr...	Kenton Cle...	Director	72 Aquarium...			FERNEY GR...	QLD	4055			07 9275 39...	07 9273 5833	donaldr@ke...
	Alison	Patters...			45 Neville Ste...			CABRAMATTA	NSW	2166			02 9437 39...		
	Lorraine	Gibson			3 Aldridge Ave...			MARAYONG	NSW	2148			02 9394 28...		
	Takis T...			Manager	12 Coevon Pa...			PYMBLE	NSW	2073			02 9423 73...	02 9423 7375	barbarac@...
	Steve	Fuller			21 Wallabah...			ST. LEONAR...	NSW	2065			02 9772 38...	02 9772 3713	

Figure 1 - All Customers

## Save Customers to Default File

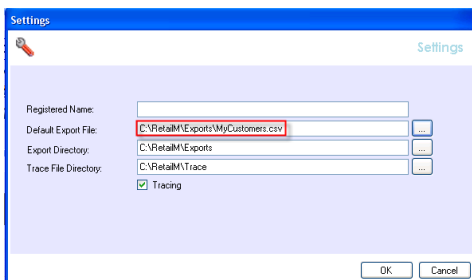


Figure 2 - Set up Default Export File in Settings



Figure 3 - Click File/Save to export to default file

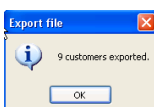
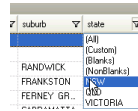


Figure 4 - Message displayed after export

# Lobster Software – Retail Manager Customer Exporter

## Filtered Customer List

- Apply one or more filters



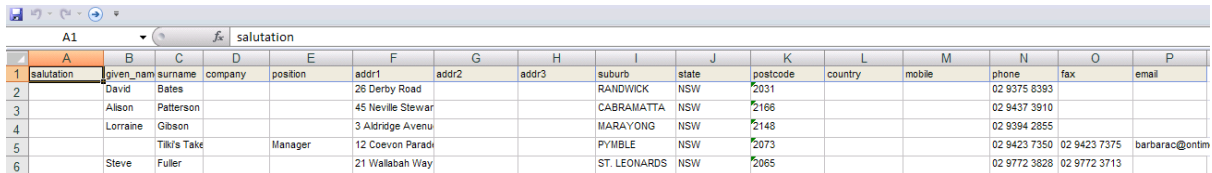
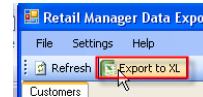
salutation	given	surname	company	position	add1	add2	add3	suburb	state	postcode	country	mobile	phone	fax	email
	David	Bates			26 Derby Road			RANDWICK	NSW	2031			02 9375 83...		
	Alicon	Patters...			45 Neville Ste.			CABRAMATTA	NSW	2166			02 9437 39...		
	Lorraine	Gibson			3 Aldridge Ave.			MARAYONG	NSW	2148			02 9394 28...		
	Tiki's T...			Manager	12 Coevon Pa.			PYMBLE	NSW	2073			02 9423 73...	02 9423 7375	barbarac@o...
	Steve	Fuller			21 Wallabah...			ST. LEONAR...	NSW	2065			02 9772 38...	02 9772 3713	

Figure 5 - Filtered List - NSW Customers only

# Lobster Software – Retail Manager Customer Exporter

## Export to Excel

- Export the displayed customers to Excel with one mouse-click.



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	salutation	given_name	surname	company	position	addr1	addr2	addr3	suburb	state	postcode	country	mobile	phone	fax	email
2		David	Bates			26 Derby Road			RANDWICK	NSW	2031			02 9375 8393		
3		Alison	Patterson			45 Neville Stewart Drive			CABRAMATTA	NSW	2166			02 9437 3910		
4		Lorraine	Gibson			3 Aldridge Avenue			MARAYONG	NSW	2148			02 9394 2855		
5			Tiki's Takeaway		Manager	12 Coevon Parade			PYMBLE	NSW	2073			02 9423 7350	02 9423 7375	barbarac@ontim
6		Steve	Fuller			21 Wallabah Way			ST. LEONARDS	NSW	2065			02 9772 3828	02 9772 3713	

Figure 6 - Exported data in Excel

## Save to .csv file

- Save all customers
- Save filtered customers

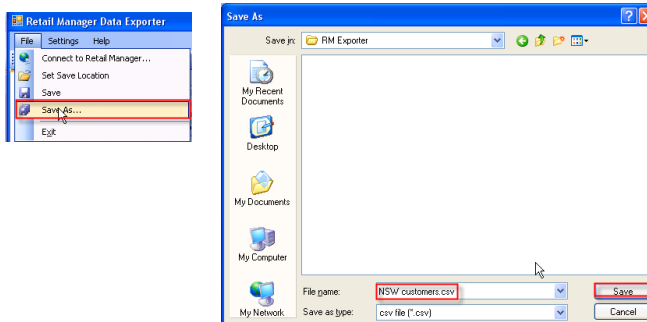
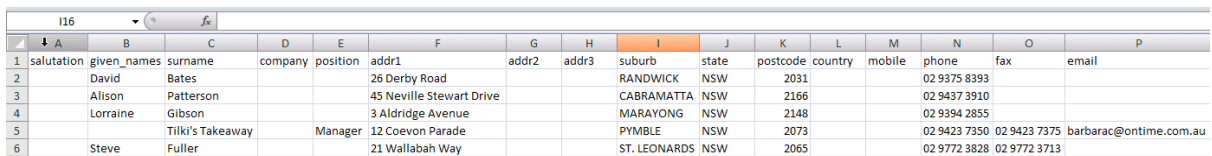


Figure 7 Save Dialog



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	salutation	given_names	surname	company	position	addr1	addr2	addr3	suburb	state	postcode	country	mobile	phone	fax	email
2		David	Bates			26 Derby Road			RANDWICK	NSW	2031			02 9375 8393		
3		Alison	Patterson			45 Neville Stewart Drive			CABRAMATTA	NSW	2166			02 9437 3910		
4		Lorraine	Gibson			3 Aldridge Avenue			MARAYONG	NSW	2148			02 9394 2855		
5			Tiki's Takeaway		Manager	12 Coevon Parade			PYMBLE	NSW	2073			02 9423 7350	02 9423 7375	barbarac@ontime.com.au
6		Steve	Fuller			21 Wallabah Way			ST. LEONARDS	NSW	2065			02 9772 3828	02 9772 3713	

Figure 8 - NSW Customers

# Lobster Software – Retail Manager Customer Exporter

## Save Selected Customers to .csv file

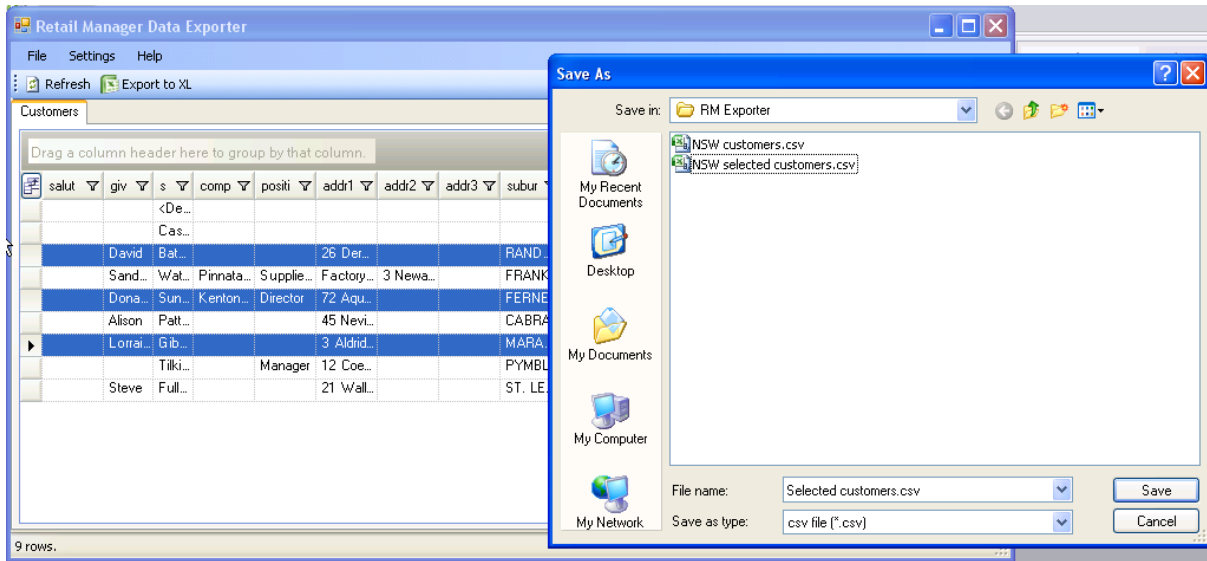


Figure 9 - Save Selected Rows to file

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	salutation	given_names	surname	company	position	addr1	addr2	addr3	suburb	state	postcode	country	mobile	phone	fax	email
2		David	Bates			26 Derby Road			RANDWICK	NSW	2031			02 9375 8393		
3		Donald	Sundstrupe	Kenton Cl Director		72 Aquarium Drive			FERNEY GROVE	QLD	4055			07 9275 3945	07 9273 5833	donalds@kenton.com.au
4		Lorraine	Gibson			3 Aldridge Avenue			MARAYONG	NSW	2148			02 9394 2855		
5																

Figure 10 - Selected Customers

## Connecting to Retail Manager

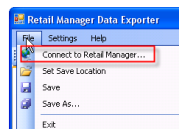


Figure 11 - File menu - Connect to Retail Manager

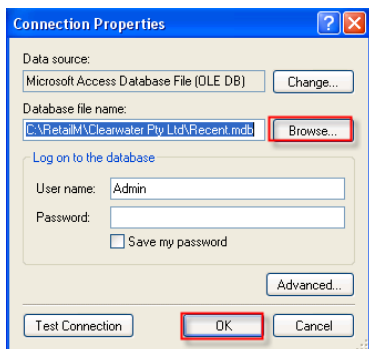


Figure 12 - Browse to the data file